

MINUTES OF THE LIBRARY BOARD

**Oshkosh Public Library**

August 29, 2019

The Regular Meeting of the Oshkosh Public Library Board of Trustees was held on August 29, 2019. The meeting was called to order at 4:00 p.m. by Board president, Christine Melms-Simon. The meeting was held in the Lower Level Meeting Room at the Oshkosh Public Library.

Present were: Bill Bracken, Vickie Cartwright, Christine Melms-Simon, Kim Molitor, Lindsey Mugerauer, David Romond and David Rucker. Absent were: Bob Biebel, Larry Lautenschlager and Amy Sitter. Others present were: Jeff Gilderson-Duwe, Library Director; Tracie Schlaak, Administrative Specialist; Julie Davids, Adjunct Board Member starting in September 2019; JoAnn Brewer, Library Assistant II and Ruth Percey, Assistant Director for Public Services.

**Friends of the Library Report:** No report; the Friend's board is still considering dissolution.

**Consent Agenda Items:**

**Meeting Minutes** - of the July 25, 2019 regular meeting of the library board.

**Financial Reports** - Vouchers Payable \$254,245.29

**Position Description** – Minor revisions to the position description for the Page position are proposed.

Motion to approve the Consent Agenda. **Motion:** Molitor; **Second:** Cartwright; **Vote:** Unanimous.

**New Business:**

**Staff Guest** – Tracie Schlaak. Tracie described her duties for the Winnefox Library System and the Oshkosh Public Library.

**Leadership Oshkosh Adjunct Board Member** – Julie Davids will be the adjunct board member on the Oshkosh Public Library Board starting with the September board meeting. Christine Melms-Simon suggested a team mentorship for Julie along with the other new board members David Rucker and Lindsey Mugerauer. There were no objections.

**2020 Library Operating Budget Proposal** – The proposed 2020 budget conformed with guidelines set by the library board and the city manager. Jeff will meet with the city manager on September 10, 2019 and bring any proposed changes to the board meeting in September to approve.

Motion to adjourn the Regular Meeting at 5:12 PM.

**Motion:** Molitor; **Second:** Bracken; **Vote:** Unanimous.

Respectfully submitted,

Jeff Gilderson-Duwe, Secretary

Tracie Schlaak – Recorder